MEVAGISSEY PARISH COUNCIL

<http://mevagisseyparishcouncil.co.uk/>

Minutes of the Parish Council Meeting held at the Mevagissey Activity Centre

On Thursday 16 June 2022 at 7pm

Present Cllrs. M Roberts (Chairman), G Barham, A Christie, J Gann, C Leiser, J Whatty, G Williams.

In Attendance Cllr. Mustoe (Ward Member), P Howson (Clerk to the Council), no members of the public,.

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 *UNRATIFIED UNLESS SIGNED*

1. Apologies for absence had been received from Cllrs. A Williams, Morgan, Facey, Shephard, Drake and Chamberlain.

 Cllr. Mustoe would be arriving late (arrived 8.25pm).

2. There were no Declarations of Interest or Gifts.

3. Meike Weiser (Cornwall Council’s Forest for Cornwall Project Officer) presented the work of the Forest for Cornwall project, took questions from members, and invited further contact from the Council. Her presentation material was circulated to members for discussion at the next meeting.

4. Public participation. There were no members of the public present.

5. Proposed by Cllr. Gann, Seconded by Cllr. Whatty that the minutes of the Annual General Meeting held on 19 May 2022 be accepted. Carried.

6. Proposed by Cllr. Whatty, Seconded by Cllr. Williams that the minutes of the Ordinary meeting held on 19 May 2022 be accepted. Carried.

7. Proposed by Cllr. Christie, Seconded by Cllr. Whatty that the minutes of the planning meeting held on 20 May 2022 be accepted. Carried.

8. The Clerk reported that:

* A thank you card had been received from Gorran & Mevagissey Rainbows & Brownies for the £100 grant;
* Thanks had been received from Angela Blamey for the £100 grant towards the St Andrew’s Flower Festival;
* Thanks had been received from Chris Montague for the £437 grant for the Mevagissey Museum fire alarm system upgrade;
* Thanks had been received from Lynne Behennah for the £300 grant towards the Chapel Street Jubilee party;
* The CIL application for funds to upgrade the Valley Park playground must be submitted before 23 June;
* Two applications had been received to date for the Clerk / RFO position. Closing date 24 June.

9. To approve the monthly finances.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bills to Pay | May Salaries | £ | 1,000.00  |  |  |
|  | May PAYE | £ | 250.00  |  |  |
|  | Annual insurance (paid) | £ | 1,090.57  |  |  |
|  | Coast path cutting (1st cut) (paid) | £ | 345.49  |  |  |
|  | Valley Road PC hygiene services 29/06/22 - 28/09/22 | £ | 311.11  |  |  |
|  | Bottle bank servicing May | £ | 180.00  |  |  |
|  | Bin rental and haulage at Kiers car park 17/05/22 - 31/05/22 | £ | 477.36  |  |  |
|  | Application software annual cost | £ | 79.99  |  |  |
|  | Annual Data Protection Fee | £ | 40.00  |  |  |
|  | Operate Valley Road PC June 2022 | £ | 1,150.34  |  |  |
|  | Operate West Wharf PC June 2022 | £ | 1,171.20  |  |  |
|  | Internal audit | £ | 175.00  |  |  |
|  | TOTAL | *£* | 6,271.06  |  |  |
|  |  |  |  |  |  |
| Accounts | Amount available to spend as of last meeting | £ | 142,676.31 |  |  |
|  | Expenditure last month | £ | 6,897.06 |  |  |
|  |  plus West Wharf PC water 05/04/22 - 04/05/22 | £ | 33.13 |  |  |
|  |  Bank charges | £ | 8.00 |  |  |
|  |  Grant to Mevagissey FC for pitch cutting 2022/23 | £ | 792.00 |  |  |
|  |  Grant to Jubilee Hall | £ | 1,750.00 |  |  |
|  |  Grant to Mevagissey Activity Centre | £ | 1,750.00 |  |  |
|  |  Grant towards St Andrew's Flower Festival | £ | 100.00 |  |  |
|  |  Grant to Gorran Rainbows | £ | 100.00 |  |  |
|  |  Grant towards Penmeva Jubilee party | £ | 210.00 |  |  |
|  |  Additional monthly cost of Valley Road PC operation | £ | 60.00 |  |  |
|  |  Additional monthly cost of West Wharf PC operation | £ | 60.00 |  |  |
|  |  Grant to Mevagissey Museum for fire alarm system upgrade | £ | 437.00 |  |  |
|  |  Bin rental and haulage at Kiers car park 01/05/22 - 15/05/22 | £ | 336.14 |  |  |
|  |  Grant towards Chapel Street Jubilee party | £ | 300.00 |  |  |
|  | Advertising fee from West Wharf PC | £ | 1,300.00 |  | Received |
|  | Cash from West Wharf PC | £ | 2,300.00 |  | Received |
|  | Available to spend | £ | 133,442.98 |  |  |
|  | Bank Statements (01/06/2022) |  |  |  |  |
|  | Current Account |  |  | £ | 495.48 |
|  | Deposit Account |  |  | £ | 132,947.50 |
|  | TOTAL |  |  | £ | 133,442.98 |

Proposed by Cllr. Gann, Seconded by Cllr. Christie that the accounts be accepted and the bills paid. Carried.

10. The Annual Internal Audit Report was reviewed. The full report, with recommendations, will be presented for discussion at the next meeting.

11. Proposed by Cllr. Christie, Seconded by Cllr. Barham that the 2021/22 Annual Governance Statement be approved.

 Carried.

12. Proposed by Cllr. Gann, Seconded by Cllr. Williams that the 2021/22 Annual Accounting Statements be approved.

 Carried.

13. Cllr. Gann reported that new locks were needed at the West Wharf PC and the doors were showing signs of rust.

14. Cllr. Gann provided an update on the work of the Community Land Trust Working Group who had recently met with CC’s Principal Rural Housing Enabler to discuss the practicalities of buying affordable housing stock

15. Climate Emergency Working Group.

15a. Cllr. Whatty reported that the Group had met recently to develop the Climate Action Plan which will be presented to the Council in the next couple of months. It was agreed that he should request a ‘canopy map’ from the Forest for Cornwall Project Officer.

15b. Cllr. Christie presented her proposal to co-ordinate climate action with Heligan Gardens and Tremayne Estates. It was agreed that she should approach them to gauge their interest.

16. It was agreed that members’ questions on the figures provided last month by CC on the costs of services being considered for devolution should be submitted to CC’s devolution officer in advance of a closed meeting to be arranged for one evening during week commencing 11 July.

17. Cllr. Facey was not present to provide an update on his discussion with St Austell Brewery regarding the village clock.

18. The Ward Member presented his report which can be seen on the Council’s website.

19. In response to CC’s consultation on dog bans on beaches, it was agreed that current arrangements at Portmellon should continue and that, based on the low number of complaints, current enforcement measures were adequate.

20. Proposed by Cllr. Leiser, Seconded by Cllr. Christie that a letter should be sent to all public houses in the village asking for external ash trays to be provided and for cigarette ends to be swept up each evening, to avoid them being washed into the sea and ending up in the food chain. Carried.

21. The meeting ended at 8.55pm. Date of next (non-planning) meeting: 21 July 2022.

 Signed ......................................................................................... Dated ....................................