MEVAGISSEY PARISH COUNCIL

<http://mevagisseyparishcouncil.co.uk/>

Minutes of the Parish Council Meeting held at the Jubilee Hall

On Thursday 20 May 2021 at 7.30pm, following the AGM.

Present Cllrs. M Roberts (Chairman), M Facey (Vice-Chairman), G Barham, D Drake, J Gann, C Leiser, J Morgan,

G Shephard, C Tonks, J Whatty, A Williams, G Williams.

In Attendance Cllr. J Mustoe (Ward Member), Helen Nicholson (Community Link Officer), Pat Smith (Charlestown Chums), P Howson (Clerk to the Council), 2 members of the public.

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*UNRATIFIED UNLESS SIGNED*

1. Apologies had been received from Cllr. Hereward.

2. There were no Declarations of Interest and Gifts.

3. Cllr. Facey introduced Pat Smith who, concerned at the growth of plastic waste in the oceans, had set up a litter picking group (Charlestown Chums) in her hometown and now wanted to set up similar groups in other coastal towns. She already had promises of support from businesses in Mevagissey and from Clean Cornwall, and was now seeking an endorsement from the Council, along with funds for printed publicity, litter bags, etc. Cllrs. Williams and Mustoe reported that they already organised litter picks and would be happy to work with Pat. Pat will provide a costed list of requirements for consideration at the next meeting.

4. Gary Farr (contracted to operate the public toilets) summarised the actions he had taken to ensure that the toilets were ready for opening this year, including additional actions necessary to comply with pandemic restrictions.

5. Proposed by Cllr. Shephard, Seconded by Cllr. Facey that the minutes of the meeting held on 15 April 2021 be accepted. Carried.

6. Proposed by Cllr. Gann, Seconded by Cllr. Morgan that the minutes of the planning meeting held on 16 April 2021 be accepted. Carried.

7. The Clerk reported that:

* The reclaimed VAT for 2020/21 had been received from HMRC;
* Fallen trees obstructing FP #1 (sunken lane running north from Heligan Mill) had been cleared by Cormac;
* Thanks for grants had been received from Mevagissey FC (pitch cutting), the MAC, and St Peter’s PCC (Tower & Spire printing costs);
* The coast path had received its first cut for the year;
* The first treatment of weeds along road and pavements had been completed;
* The Council’s insurers would not provide cover for the proposed Portmellon beach management plan unless enforcement measures were put in place. Further options will be considered at the next meeting.

8. The Ward Member presented his report, including that:

* He worked with Cormac to get a tree removed from Trewinney Cemetery that had fallen earlier this year;
* He had secured Higher Lavorrick for resurfacing in the next financial year;
* He has secured a meeting with the new Cabinet Member for Transport to discuss the possibility of getting two spaces given to the surgery for patients with a pass;
* He has been in correspondence with Cornwall Council to get them to expedite whatever work is needed to reopen Valley Road toilets;
* He is planning an action day in Portmellon to paint the seafront benches and give it a general tidy up, for which Cormac have already provided material;
* He took part in a litter pick in the village and harbour with Biffa and Steve Double MP;
* He would like to see a devolution package for Mevagissey back on the agenda and looks forward to working with the parish council and Cornwall Council on this.

The full report can be seen on the Council’s website.

9. To approve the monthly finances.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bills to Pay | Salaries | £ | 1,000.00 |  |  |
|  | HMRC (PAYE) | £ | 250.00 |  |  |
|  | West Wharf PC water 03/03/21 - 01/04/21 | £ | 128.51 |  |  |
|  | Attendants at West Wharf PC 27/04/21 - 01/05/21 | £ | 200.00 |  |  |
|  | SWCP first cut | £ | 325.78 |  |  |
|  | Attendants at West Wharf PC 01/05/21 - 07/05/21 | £ | 280.00 |  |  |
|  | West Wharf PC water 02/04/21 - 05/05/21 | £ | 250.50 |  |  |
|  | West Wharf PC electricity 02/04/21 - 01/05/21 | £ | 25.83 |  |  |
|  | Attendants at West Wharf PC 09/05/21 - 15/05/21 | £ | 280.00 |  |  |
|  | Valley Rd PC electricity 02/04/21 - 01/05/21 | £ | 23.82 |  |  |
|  | Pre-opening works to Valley Rd PC | £ | 580.00 |  |  |
|  | April waste collections from West Wharf PC | £ | 91.44 |  |  |
|  | April recycling bank collections | £ | 598.50 |  |  |
|  | Operate West Wharf PC May 2021 | £ | 1,111.20 |  |  |
|  | Computing costs (MS-Office annual subscription) | £ | 79.99 |  |  |
|  | West Wharf PC hygiene services 08/06/21 - 07/09/21 | £ | 344.67 |  |  |
|  | Annual insurance | £ | 1,053.03 |  |  |
|  | Fit new locks and hinges at West Wharf PC | £ | 163.20 |  |  |
|  | TOTAL | *£* | 6,786.47 |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Accounts | Amount available to spend as of last meeting | £ | 86,221.57 |  |  |
|  | Expenditure last month | £ | 6,169.75 |  |  |
|  | plus Valley Road PC electricity 02/03/21 - 01/04/21 | £ | 27.45 |  |  |
|  | West Wharf PC electricity 02/03/21 - 01/04/21 | £ | 34.44 |  |  |
|  | Grant towards Tower & Spire printing costs | £ | 200.00 |  |  |
|  | Grant to Mevagissey Activity Centre | £ | 1,750.00 |  |  |
|  | Grant for football pitch maintenance | £ | 720.00 |  |  |
|  | Precept and CTS - 1st payment | £ | 38,240.51 |  |  |
|  | Reclaimed VAT for 2020/21 | £ | 3,060.34 |  | Received |
|  | Available to spend | £ | 118,620.78 |  |  |
|  | Bank Statements (01/05/2021) |  |  |  |  |
|  | Current Account |  |  | £ | 417.15 |
|  | Deposit Account |  |  | £ | 118,203.63 |
|  | TOTAL |  |  | £ | 118,620.78 |

Proposed by Cllr. Shephard, Seconded by Cllr. Drake that the accounts be accepted and the bills paid. Carried.

10. Proposed by Cllr. Shephard, Seconded by Cllr. Gann that the 2020/21 Annual Governance Statement be approved.

Carried.

11. Proposed by Cllr. Shephard, Seconded by Cllr. Facey that the 2020/21 Annual Accounting Statements be approved.

Carried.

12. To review the delegated authority arrangements set up at the meeting of 19 March 2020.

12a. Proposed by Cllr. Facey, Seconded by Cllr. Gann that the scheme of delegated authority be rescinded. Carried.

12b. Proposed by Cllr. Gann, Seconded by Cllr. Drake that the increase to the financial limit detailed in para. 4.5 of the Financial Regulations be rescinded. Carried.

13. Cllr. Facey reported that full-time attendants at the public toilets would only be deployed if considered necessary; that Cormac were visiting next week to survey the Valley Road toilets and the unstable bank to the rear; that a complete re-fit of Valley Road was being planned for the winter, subject to budgetary approval; and that charging would be introduced at Valley Road.

14. Cllr. Shephard had proposed that residents should be invited to a community meeting to consider what kind of affordable housing was needed, and that a questionnaire should then be sent to all residents to establish the level of need and desirable characteristics for future developments, and that the evidence gathered should support possible planning applications for affordable housing. Proposed by Cllr. Morgan, Seconded by Cllr. Facey that the Council supports Cllr. Shephard’s proposal. Carried.

The proposal will be developed further at future meetings. Meanwhile, the Clerk will compile an up-to-date list of all social housing in the Parish.

15. Cllr. Gann presented a draft letter he wished to be sent to owners of all land within the parish identified from the land registry as possible sites for affordable housing. Proposed by Cllr. Barham, Seconded by Cllr. Drake that the letter, amended as agreed, should be sent. Carried.

16. Cllr. Whatty reported that the Climate Action Group had held weekly meetings with Julian Donald (researcher) who has two more weeks in post and will make a presentation to the Council at the June meeting. The Group has also received a quote from Planet A for an initial scoping exercise for the assessment of options for reducing CO2 emissions, and this will be on the next agenda for approval. Cllr. Whatty expressed concern at the condition of the field at the top of Vicarage Hill and it was agreed that he would draft a letter to be sent to Savills.

17. Waste recycling and disposal. A letter was read out from Jane Barron expressing concern at the siting of waste bins in front of the war memorial. Although the bins have not been put there by the Council, agreement will be sought to move them to a more sensitive site. It was agreed that the termination date for the Biffa recycling bank contract should be in September. Proposed by Cllr. A Williams, Seconded by Cllr. Drake that the Council should enter into a contract with Devon Contract Waste (‘Zero to Landfill’) for the provision of a waste disposal and collection service in the village centre, with bins to be sensitively sited and the service to terminate in October. Carried.

18. Cllr. Gann reported that there had been no more content added to the Council’s Facebook group.

19. Proposed by Cllr. Morgan, Seconded by Cllr. Drake that a consultation of all residents should be carried out to establish whether the Polkirt Hill temporary one-way system should be reintroduced for July, August and October this year Carried.

20. Proposed by Cllr. Facey, Seconded by Cllr. Morgan that the Council should buy the picnic benches and ‘waffle blocks’ requested by Little Nippers. Carried.

21 The meeting ended at 9.55pm. Date of next (non-planning) meeting: 17 June 2021 (to be held at the Jubilee Hall unless advised otherwise).

Signed ......................................................................................... Dated ....................................